

Enfield Disabilities (Physical and Sensory) and HIV Partnership Board

AGREED TERMS OF REFERENCE

1. Strategic Planning

- a) To provide focus and drive for the delivery of the modernisation agenda, in particular:
 - The integration of Health and Social Services.
 - Use of Health Act flexibilities.
 - Attainment of Best Value and continuous service improvement.
 - The promotion of Independence and Social Inclusion
 - Issues of transition and lifelong learning.

- b) To oversee the production and implementation of key strategic documents on services for the Board's specific client group: people with Physical and Sensory Disabilities, current examples:
 - Physical Disabilities Joint Strategy and Investment Plan.
 - Disabilities Employment Strategy.
 - Day Services Strategy.

- c) To plan for the delivery of the National Strategy for Sexual Health and the London HIV Strategy to the residents and service users of Enfield.

- d) To raise the profile of people with disabilities within and contribute to the production of key over-arching and multi-agency strategies/plans, ensuring appropriate links are made. The list (which is not exhaustive) includes:
 - Health Improvement and Action Plan
 - Best Value Performance Plan
 - Community Strategy
 - Corporate Strategy
 - Housing Strategy
 - Supporting People Strategy
 - Carers Strategy
 - Local Delivery Plan
 - Food and Nutrition Strategy

- Children's Plan/Strategy
 - Sexual Health Strategy
 - Welfare to Work
 - Equalities plans
- e) To ensure that all plans actively attempt to work against and reduce inequalities in health and social care.

2. **Performance Management**

- a) To be accountable to the Health and Social Care Joint Board
- b) To ensure that there is an agreed performance management structure that is transparent and accountable.
- c) To monitor and evaluate local services to ensure that they are delivering best value and meeting agreed local, regional and national targets and to plan for developments.
- d) To agree a work programme for the Partnership Board.

3. **Partnership Working, Consultation and Information Sharing**

- a) To promote and develop effective joint working across all statutory agencies, e.g. Health, Community and Social Services and other Council departments (including Environmental Services, Children, Education and Leisure Services and Strategic Services), JobCentrePlus, Learning and Skills Council, and independent/voluntary sector agencies and users and carers at a strategic level.
- b) To ensure that there is an agreed process of consultation (working within the parameters of the Council's consultation strategy**) on key planning documents.
- c) To ensure user/carer representation on all sub groups, with access and communication needs adequately resourced through Community and Social Services.

- d) To ensure feedback loops from overlapping groups, such as the Learning and Physical Disabilities Transition Sub Group.

- e) To ensure that regular and reliable data is produced about the activity of local services, including reporting on key indicators.

- f) To ensure that information about local services is disseminated to the wider community, especially users and carers through, for example, press campaigns, Board newsletter.

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