

Enfield Carers Partnership Board

TERMS OF REFERENCE

Purpose

The purpose of the Enfield Carers Partnership Board is to ensure that carers in Enfield are recognised and valued and that their needs are identified and met. The Enfield Carers Partnership Board will report to the Enfield Strategic Partnership Board via the Health and Well-Being Board.

Enfield Carers Partnership Board will:

- Ensure that a local Carers Strategy is developed, produced and effectively monitored;
- Ensure that local services communicate and collaborate effectively to fulfil their duty to support carers, and increase access to support;
- Raise the profile of carers and ensure that their needs are considered in relation to other strategies and plans (e.g. Supporting People Strategy);
- Develop information resources that can be accessed and used by current and future carers, and to ensure that the information is up-to-date, timely and appropriate. To ensure that information about local services is disseminated to the wider community;
- Make recommendations for the use of The Carers Grant;
- Monitor and evaluate local services to ensure that they are delivering best value and meeting agreed local, regional and national targets, and to plan for new developments;
- Agree a work programme for the Partnership Board;
- Identify gaps and problems in local services and develop appropriate and co-ordinated responses to these;
- Ensure that there is an agreed process of consultation on key planning documents;
- Ensure that regular and reliable data is produced about the activity of local services, including reporting on key indicators;
- Oversight the services delivered by the Carers Centre in line with the Carers Commissioning strategy and the delivery contract between Health and Social Care and the Carers Centre

Structure and Membership

Membership of the group is summarised below and includes Carers who have a wide range of caring roles:

Chair: Assistant Director for Older People and Carers

LBE Health and Adult Social Care

Enfield PCT

BEH Mental Health Trust

Children's Services

ECEN Reps

Councillors

At least 50% Carers from:

- Learning Disability
- Older People
- Mental Health
- Physical Disability
- HIV/Aids
- Sensory Impairment
- Substance Misuse
- Disabled children/Parent Carer
- Former Carer
- BME Carers
- Young Carers

Role and Function of the Board

The Carers Partnership Board for Enfield is one of several Partnership Boards reporting to the Health & Well-being Board, who in turn report to the Enfield Strategic Partnership Board.

The Partnership Board enables partnership working to progress on a systematic basis and ensures that Carers issues are considered and embedded into the overall strategic planning for Health & Adult Social Care and other Council and statutory services. Concerns from the Carers Partnership Board will be shared with other boards and vice versa.

The Carers Partnership Board is to take forward carers issues across the Health and Social care economy and provide an overall strategic direction for all the development of support services for Carers.

Membership and Operation

1. Meetings will be held on a bi-monthly basis or a minimum of once a quarter and the times and days of the meeting will vary to ensure carers with a range of commitments can attend.
2. The group will be chaired by the Assistant Director of Older People and Carers, London Borough of Enfield as the lead Council officer for Carers issues.
3. Minutes will be taken and distributed by the commissioning support for carers at least one week prior to the Carers Partnership Board meetings.
4. The Carers Partnership Board will submit quarterly update reports on the work of the Board to the Health & Well-Being Board and highlight any issues for consideration.
5. The Terms of Reference will be reviewed on an annual basis.